

EMS EDUCATION COORDINATOR

Emergency Medical Services of Northeastern Pennsylvania, Inc. is the Regional EMS Council for the counties of Bradford, Lackawanna, Luzerne Pike, Susquehanna, Wayne, and Wyoming.

The EMS Education Coordinator is responsible for coordination of the EMS Education and Certification program area to include planning, development, and improving EMS education in the Northeastern Pennsylvania region.

The EMS Education Coordinator will be responsible for:

- Reviewing, approving, and coordinating EMS educational programs to include Continuing Education and Certification courses and classes.
- Accreditation of EMS Educational Institutes and Continuing Education Sponsors.
- Assisting students, candidates, EMS providers, and Medical Command Physicians through the EMS certification and renewal processes.
- Coordination of regional psychomotor examinations to include preparing for and administration of exams.
- Coordination of community education and injury prevention initiatives collaborating with other regional stakeholders.
- Management of the Regional EMS Council's EMS Educational Institution and any educational programs offered.

The EMS Education Coordinator will support other Regional EMS Council team members with duties related to EMS Agency Licensure, Rescue Examinations, Quality Improvement, Emergency Preparedness, and any other assignments to improve the Regional and Commonwealth EMS System.

Candidates should be self-motivated and have strong leadership skills. Candidates must have a deep engrained love for the Emergency Medical Services field and have a keen interest in quality EMS education and the improvement of the EMS system here in Northeastern Pennsylvania and abroad.

Candidates will need to have a working knowledge of the National EMS Education Standards and National EMS Scope of Practice as well as the Pennsylvania EMS Act, Scope of Practice, and current Statewide Protocols. Good customer service and relationship-building skills are also required.

The desired candidate will be currently certified or qualify for certification in Pennsylvania at or above the AEMT level and as an EMS Instructor. Paramedic certification is preferred. The candidate should have at least five years of experience providing direct pre-hospital patient care. NIMS 100, 200, 300, 400, 700, & 800, CPR Instructor certification, and National Child Passenger Safety Technician certifications are required within six months of employment.

This position is a full-time, salaried position with benefits included. The standard work schedule for this position is Monday through Friday, 8:30 AM to 5 PM. Saturdays and evenings are required as necessary. Disaster deployment may be necessary for an extended period.

Emergency Medical Services of Northeastern Pennsylvania, Inc. is an equal-opportunity employer.

If interested in this position, please forward your resume including a cover letter and references to the attention of Robert M. Carpenter, Regional Council Director at rcarpenter@emsnp.org.